

B.B.A. Semester - 2 (NEP-2020) Examination**MARCH/APRIL-2026****ENG: Business English -1 (Ability Enhancement Course)****Time: 1:00 Hours****Marks:25****Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate marks.

Que.1(A) Write a dialogue between a customer and a bank manager about applying for an education loan. (05)

OR

Que.1(A) Write a detailed dialogue between a guest and the hotel receptionist during check-in.

Que.1(B) Draft an enquiry letter to a company asking for details about bulk purchase of furniture and available discounts. (05)

OR

Que.1(B) Draft a reply letter responding to a customer's enquiry about product pricing, prompt delivery and availability.

Que.2(A) Fill in the blanks with appropriate modal auxiliary. (05)

- 1) She _____ swim very well. (can, may)
- 2) He _____ be at home; the lights are on. (should, must)
- 3) It _____ rain today. (may, would)
- 4) She _____ not completed her homework. (has, did)
- 5) _____ she attend the lecture? (has, did)

Que.2(B) Fill in the blanks with appropriate forms of verbs. (05)

- 1) They _____ football right now. (play)
- 2) We _____ Jaipur last year. (visit)
- 3) She _____ dinner when I arrived. (cook)
- 4) They _____ before I reached. (leave)
- 5) He _____ his homework yet. (not finish)

Que.3(A) Read the following passage carefully and answer the questions given below it. (03)

Florence is a second-year college student who is very hardworking and sincere. Every morning, she wakes up early and goes for a short walk before attending her classes. She believes that discipline and time management are the keys to success. Apart from her studies, she also participates in cultural activities and volunteers at a local NGO on weekends. Last month, she organized a cleanliness drive in her area, and many people appreciated her efforts. In the future, she hopes to become a successful entrepreneur and contribute positively to society.

Questions:

- 1) What does Florence do every morning?
- 2) What did she organize last month?
- 3) What does she believe is the key to success?

Que.3(B) Give one word for the following descriptions. (Any Four) (02)

- 1) Award given after death
- 2) Longing for something
- 3) Borrow ideas and steal others words
- 4) One who loves his country
- 5) One who has many talents
